



+27 71 677 1835

lalalandkleuterskool@gmail.com

37A Main Road, Durbanville

[facebook.com/lalalandkleuterskool](https://www.facebook.com/lalalandkleuterskool)

SCHOOL HOURS

Monday to Friday

Half day: 07:00 am – 13:00 pm

Full Day: 07:00 am – 17:15 pm
(Friday's till 17:00 pm)

Children are not to be dropped off outside the facility – they are to be personally handed over to a member of staff. Children may only be collected by the designated person(s) No children will be sent out to parents waiting in the parking lot.

Kindly ensure that permission is given and the necessary arrangements are made with the school should your child(ren) need to be collected by someone other than the person that would usually do so. Please do so personally or telephonically.

The school will close promptly at 17:15 pm – repeat offenders will be fined R50 for every 5 minutes that they are late.

HOLIDAYS

Holidays are included in the school fees. The school is open the whole year around except Public holidays and December holidays.

Occasional "special school holidays" may apply for instance when there is a public holiday on a Thursday or on a Tuesday, the "special school holiday" will be on the Monday or on the Friday. This will be notified well in advance.

REFRESHMENTS

We will supply breakfast, lunch and afternoon snack for full day enrolments.

Half day enrolments include breakfast and lunch.

All meals will be nutritious and well balanced.

Please pack a light snack for mid-morning as well as a juice or water bottle.

Please do not pack sweets in as your child's snack – we encourage healthy eating habits A daily menu will be displayed for your convenience.

Please note that if you would like to give your child any other breakfast – which is not on our menu – you will need to ensure that your child eats at home as there is not sufficient time for the staff to prepare different meals for the children unless supplied and arranged otherwise.

NOTICE OF ABSENCE

Please notify us should your child not be attending school for the day.

Parents are requested not to bring their child to school when they are sick!

Illness: The Principal must be notified if any contagious illness has been contracted.

No child suffering from any infectious disease – including conjunctivitis (pink eye), diarrhoea, vomiting and lice will be admitted to the facility.

Lice: Regular checks for lice will be carried out. If lice are detected – the parents will be notified. Your child is only to return to school once they are clear of lice.

Immunisation: Your child is to be up to date with all their immunisations. You will be required to supply a copy of your child's clinic card on registration.

Medication: There is a Medicine book which will need to be completed by the parent with the necessary administration instructions. Medication is to be clearly marked with your child's name and left in the designated area. **NO medication is to be left in your child's bag. Antibiotics will only be administered by approval of the Principal.**



+27 71 677 1835

lalalandkleuterskool@gmail.com

37A Main Road, Durbanville

[facebook.com/lalalandkleuterskool](https://www.facebook.com/lalalandkleuterskool)

MARKING OF ITEMS

Please ensure that your child(rens) belongings are clearly marked with their name. Lala Land will not be responsible for any loss, breakages or damages.

CLOTHING

Parents are requested to see that their children wear clothes that they are able to play comfortably in and can get dirty.

Our young children are encouraged to be independent and we ask that the parents ensure that the clothes are of such nature that the child can easily get their clothes and shoes on and off due to the toilet routine.

Please always pack an extra set of clothes in your child's bag.

No jewellery or personal toys will be allowed at school as this can cause unhappiness between all children.

We ask that you please ensure to clearly mark your children's clothes and other items.

SUMMER MONTHS

Parents must send a bottle of sunscreen and a hat with for your little one as we also enjoy doing water activities during the summer and the African sun can get harsh.

TV USAGE

We want to give you comfort in saying that the TV will be used on some rainy days but limited as to the time that we would have been playing outside. On a normal day they will watch TV for a few minutes after they have had their lunch.

The TV can sometimes be used for music or stories.

BIRTHDAYS

A Birthday is a very special occasion for any child, this is why we want to make it extra special for them. Parents are welcome to send party packs, cupcakes or cake if they wish.

GENERAL

It's very important that all children's belongings go home with them as we don't keep it with us nor store them.

SCHOOL FEES

Fees are payable IN ADVANCE and should clear in our account by the 28th of the month. Fees are not refundable should your child be absent.

There is NO refund on fees paid.

Any intention to change the status of your child must be made, in writing, one month in advance.

One calendar months' notice, in writing, is required i.e one full calendar month before the proposed date of withdrawal. If no written notice has been received before the due date – you will be liable for the following month's fees. No notice for December month will be accepted or allowed.

If your account is not settled (or suitable arrangement for settlement made) before the last day of your child(ren)'s attendance at Lala Land – further action will be taken and an administration fee will be added to your account.

All fee related queries will be referred to the principal.

No split accounts will be allowed – the signatory of the "Lala Land Fee Structure" form will be responsible for the Account.

No cash deposits are to be made into the school's bank account, electronic transfers only.

Lala Land is a private organisation.



+27 71 677 1835

lalalandkleuterskool@gmail.com

37A Main Road, Durbanville

[facebook.com/lalalandkleuterskool](https://www.facebook.com/lalalandkleuterskool)

The following fees are for the year 2026:

Once off non refundable registration fee of R1500 per child, payable on acceptance of application. (Can be paid over 2 months)

Half day:

5x half days per week = R3715 per month

4x half days per week = R3165 per month

3x half days per week = R2865 per month

Full day:

5x full days per week = R4315 per month

4x full days per week = R3665 per month

3x full days per week = R2865 per month

EXTRA MURAL

All extra mural activities are separate from school fees. Please note that these are not compulsory.

Kiddi K
Swimrite

BANK DETAILS

Lala Land Kleuterskool

ABSA Cheque

Acc no:4098206280

Branch: 632005

Reference: Name of child

Fees are payable IN ADVANCE and should clear in our account by the 28th of the month.

PROBLEMS AND APPOINTMENTS

We run our facility with an open door policy – you are welcome to address any matters of concern or issues you may have directly to the Principal.

PLEASE PROVIDE THE FOLLOWING FOR EACH CHILD

- Standard cot sheet (1200 x 600 x 50)

- Pillow and cover for nap time

- Small blanket according to season for nap time

The sheet, pillow cover and blanket will be sent home on Friday afternoons, please wash and send back the following Monday morning. Please also ensure that they are all marked clearly with the child's name. -

Standard A4 ring file for creative work

- Jumbo size recent photo of child

“We are very excited to have your family be part of our family and promise to love and care for your child like one of our own”



+27 71 677 1835

lalalandkleuterskool@gmail.com

37A Main Road, Durbanville

facebook.com/lalalandkleuterskool

Agreement made and entered into between

LALA LAND KLEUTERSKOOL
(hereinafter referred to as the school)

and

(Mother) _____ ID Number _____

(Father) _____ ID Number _____

(Guardian) _____ ID Number _____

Parent / Guardian / Responsible party of

Child's Full Name _____ Date of Birth _____
Gender _____ dd/mm/yy

Telephone

Mother Telephone (h) _____ (w) _____ (c) _____

Father Telephone (h) _____ (w) _____ (c) _____

Street Address _____

Email Mother _____

Email Father _____

Next of Kin _____ Contact Number _____

Family Doctor _____ Contact Number _____

Medical Aid Name _____ Medical Aid Number _____

Allergies _____ Medication _____

Medical Information / History _____

Religion _____

Home Language _____



+27 71 677 1835

lalalandkleuterskool@gmail.com

37A Main Road, Durbanville

[facebook.com/lalalandkleuterskool](https://www.facebook.com/lalalandkleuterskool)

Employer's Name _____ (Mother)

Physical Address _____

Position Held _____

Employer's Name _____ (Father)

Physical Address _____

Position Held _____

The parents/guardian gives permission that the following adult(s) may collect the child from school premises

Name _____

Relation to child _____

Cell _____

(w) / (h) _____

Name _____

Relation to child _____

Cell _____

(w) / (h) _____

Please choose one of the following options for your child:

Day of week	Full day	Half day
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		



+27 71 677 1835

lalandkleuterskool@gmail.com

37A Main Road, Durbanville

facebook.com/lalandkleuterskool

Terms and Conditions

We/I, the signatories/y, hereby state and that we/I hereby acknowledge that we/I have read and fully understand and agree to abide by the Lala Land Kleuterskool policy. We/I state that we/I are/am duly authorised to sign this document and that to the best of our/my knowledge all information provided is true and correct and contains no omissions. We/I agree to inform Lala Land Kleuterskool in writing of any changes.

ACCIDENTS AND MEDICAL EMERGENCY

Parents are contacted immediately. Should the parent/guardian/s not be reachable and in the event of an emergency, I/we authorise the school or responsible staff member to employ the services of any emergency service, medical doctor, hospital or other competent person. Any cost for such service will be borne by the signatory/ies.

INDEMNITY

The signatory/ies do hereby indemnify Lala Land Kleuterskool, it's employees, landlord or other persons associated with Lala Land, in respect of any damage, illness, death, loss or injury, directly or indirectly, suffered by my child, _____(name and surname).

Whether to his/her person or property, consequent upon any action or negligence of any of the above mentioned persons and irrespective of whether same arises from act of omissions or commissions on the school premises or any other such place where such activities are organised by the playgroup or any of the persons.

SIGNATURE _____ Print name _____
 in Full _____ (Mother)

SIGNATURE _____ Print name _____
 in Full _____ (Father)

Signed at _____ on this _____ day of _____ 20_____

FOR OFFICE USE ONLY			
ENROLMENT FEE PAID	ENROLMENT FEE RECEIVED		COMMENCEMENT DATE AT SCHOOL
	Y	N	